

#	Level	Indented Name	Status	Start Date	Due Date	Metric	Current Value	Last Comment
	Plan	Title III Year 1	On Track	9/30/2018	10/1/2019			All Year 1 activities are completed.
1	Goal	Appoint members to Steering Committee	Achieved	10/1/2018	10/31/2018	Maintaining between 0% and 100%	100%	Steering Committee consists of Melanie Perreault (Provost and VP of Academic Affairs -Chair), Katherine Conway-Turner (President), Tim Gordon (VP of Student Affairs), Dr. Jaqueline Malcolm (CIO and VP of Enrollment, Marketing and Communication), James Thor (Comptrolled and AVP of Finance and Management)
2	Goal	Appoint Members to Task Force	Achieved	10/1/2018	10/31/2018	Maintaining between 0% and 100%	100%	Task for membership is complete.
3	Goal	Hire Project Personnel	Achieved	10/1/2018	12/31/2018	Maintaining between 0% and 100%	100%	All Year 1 hiring is complete. Activity Direct (Agnes Zak-Moskal) is under contract with a start date of Sept. 16. Two Completion Coaches (Douglas Hoston and Marvin Smith) are hired and beginning their duties.
3.1	Milestone	Hire Activities Director	Achieved	10/1/2018	12/31/2018	Maintaining between 0% and 100%	100%	Activity Director is hired and will begin on Sept. 16.
3.2	Milestone	Hire Data Analyst/Retention Coordinator	Achieved	10/1/2018	12/31/2018	Maintaining between 0% and 100%	100%	A candidate has been hired is working on the project.
3.3	Milestone	Hire Completion Coach	Achieved	10/1/2018	12/31/2018	Maintaining between 0% and 100%	100%	Student Affairs hired two Completion Coaches who began earlier this month.
4	Goal	Design Predictive Analytics and Enterprise CRM	On Track	1/1/2019	6/30/2023	Maintaining between 0% and 100%	60%	This is an on-going process that will take several years to complete. Data analyst is hired and data collection systems are being designed and being piloted.
5	Goal	Design Online Summer Engagement Program	Achieved	1/1/2019	4/2/2019	Maintaining between 0% and 100%	100%	OSEP was designed and implemented one on 8/23/19. It is being made available to the 393 students from the July 11-12 Orientation.
5.1	Milestone	Identify/Develop/Integrate Readiness Assessment	Achieved	4/16/2019	9/22/2019	Staying above 0%	100%	Contract with Ruffalo Noel Levitz is finalized and survey distribution was begun on 9/19/19. Online invitations/links to participate in the CSI were sent to all first-year students (N=1,652) with a message from President Conway-Turner. The CSI is not integrated into the OSEP. Data can be downloaded and reports run on individual students at any time. Access to results for advisors is being developed.
5.2	Milestone	Design On-Boarding for OSEP	Achieved			Staying above 99%	100%	A process was designed to create peer-matched cohorts of students (groups of roughly 20) based on school/major. The peer-matched cohorts worked with their advisors and BEAT Team members during the on-site Orientation.
5.3	Milestone	Develop OSEP Modules	Achieved	4/16/2019	8/15/2019	Staying above 99%	100%	Instructional Resources completed the development of OSEP modules on 8/15/19.
6	Goal	Design Digital Supplemental Instruction Modules for High DEW Gateway Courses	Achieved	10/1/2018	9/4/2019	Maintaining between 0% and 100%	100%	Training and digital supplemental materials were completed in June. Faculty are piloting them in their courses in September. Some faculty members embarked on a course re-design while others make less radical changes.

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6.1	Milestone	Identify High DEW Gateway Courses	Achieved	10/1/2018	2/1/2019	Maintaining between 0% and 100%	100%	All courses from the proposal are being used to identify Faculty Fellows
6.2	Milestone	Recruit/Train Faculty Teaching High DEW Courses into the DSIM Program	Achieved	2/2/2019	5/15/2019	Maintaining between 0% and 100%	100%	Ten faculty members were recruited. Each is an instructor in a high D E W course.
6.3	Milestone	Schedule and Plan DSIM Workshops	Achieved	4/24/2019	6/19/2019	Staying above 99%	100%	Training dates are set and faculty have been recruited.
6.4	Milestone	Form Design Team	Achieved	5/16/2019	10/1/2019	Maintaining between 0% and 100%	100%	Design teams are formed.
7	Goal	Coordinate with External Reviewers (Development Institute)	Achieved					Worked with Katherine German and Philip Sbaratta of Development Institute. Paperwork for Year 1 is complete.